



NEW YORK STATE ADULT-USE APPLICATION OVERVIEW

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New York State adult-use cannabis license applications are hosted on the New York Business Express (NYBE) website. Here, applicants can provide all the necessary information to acquire, upon approval by the Cannabis Control Board, a New York State cannabis license and participate in the legal adult-use cannabis market.

The licensing application will be available starting **October 4, 2023**, to cultivators, processors, distributors, microbusinesses, and retail dispensaries licensees. All adult-use license applications must be **submitted by 5:00 PM EST on Monday, December 4, 2024**. More information is available at the Office's general [licensing application guidance page](#).

The journey through New York State Adult-Use Cannabis License Applications will be between 2 and 4 parts including:

PRIMARY LICENSE
APPLICATION

SOCIAL AND
ECONOMIC EQUITY
(SEE) CERTIFICATION

TRUE PARTIES OF
INTEREST (TPI)
DISCLOSURES

LOCATION AND
OPERATION

Note: Applicants for a cultivator, processor, or distributor license must submit proof of location control to be considered in this application window. Applicants for a retail dispensary or microbusiness license who apply with proof of control over a location will be on track to go through the November 3rd approval process.

The Primary License Application section collects basic information about the business pursuing the license, the license type, and desired activities. This may include NYBE business profile with basic contact information, attestations, trade secrets, organizational documents, and more.

Note: Location information, operating activities, hours of operation, proof of ownership/lease over the property, community impact plan, community leadership roles, Department of State (DOS) certificate of authority and agreement with building and construction trades are all optional information for primary license application submission.

The Social and Economic Equity (SEE) Certification section requests information from applicants seeking to determine whether the applicant qualifies for Social and Economic Equity status. More information is available at the Office's [SEE Guidance webpage](#).






The True Parties of Interest (TPI) Disclosures section includes questions to determine the TPIs of the applicant seeking licensure. The majority of this information will be collected on the applicant's own TPI disclosure in the TPI portal. More information about TPI and the TPI disclosures are available below and at [TPI Guidance](#).

Note: Applications will **NOT** begin to be reviewed by OCM licensing staff until all TPI disclosures have been submitted. TPI disclosures that lay out the identities of all TPIs cannot be submitted in the TPI portal until the primary license application is submitted.

The Location and Operations section collects required information to deem licensees operational. **All applicants must submit proof of control over licensed premises to complete the application and be considered for a final license, except applicants for retail dispensary and microbusiness licenses, who may pursue a provisional license.** More information is available in the application guidance, and the Office has made guidance available for applicants to do a [self-assessment of their proposed retail location](#).

Retail Dispensary and Microbusiness Provisional Licensees: *If more time is needed to complete the necessary steps to secure a location, an applicant for a retail dispensary or microbusiness license that intends to sell its own cannabis products can apply without location details. If determined eligible and selected for licensure through the application process, the applicant will become provisionally approved and have twelve (12) months to submit the remaining location information and documentation before being fully licensed and operational. All licensees must submit a Certificate of Occupancy or its equivalent prior to commencing operations.*

ADULT-USE LICENSES AVAILABLE

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|  <p>Adult-Use Cultivator</p> | Cultivator means any person who grows, clones, harvests, dries, cures, grades, and trims cannabis plants for the purpose of resale. A cultivator's license authorizes the acquisition, possession, distribution, cultivation, and sale of cannabis from the licensed premises of the adult-use cultivator to a licensed processor. |
|  <p>Adult-Use Processor</p> | Processor means any person authorized to extract concentrated cannabis and/or compounds, blends, infuses, extracts, or otherwise manufactures concentrated cannabis or cannabis products for the purpose of resale. A processor license authorizes the acquisition, possession, processing, and sale of cannabis from the licensed premises of adult-use cultivators to licensed distributors. |
|  <p>Adult-Use Distributor</p> | Distributor means any person who sells at wholesale cannabis and cannabis products for purposes of resale. A distributor's license authorizes the acquisition, possession, distribution, and sale of cannabis products from the licensed premises of a licensed adult-use cultivator, adult-use processor, adult-use cooperative, microbusiness, or registered organization, authorized to sell adult-use cannabis to licensed retail dispensaries and on-site consumption sites. |
|  <p>Adult-Use Microbusiness*</p> | Microbusiness operator means any person who may act as a cannabis producer for the cultivation of cannabis, adult-use processor, distributor, and retailer. A microbusiness license authorizes the limited cultivation, processing, distribution, delivery, and sale of their own adult-use cannabis products and cannabis. Microbusinesses can also become a Cannabis Event Organizer. |
|  <p>Adult-Use Retail Dispensary Retailer*</p> | Retail dispensary operator means any person authorized to acquire, possess, sell, and deliver cannabis products from the licensed retail dispensary premises to cannabis consumers. Retail dispensary operators can also become a Cannabis Event Organizer. |

*Provisional License also available

BENEFITS OF APPLYING AS A SEE APPLICANT

Application fees are reduced by 50% for all [Social and Economic Equity \(SEE\) applicants](#) and licensing fees are reduced by 50% for eligible SEE licensees. **To qualify for SEE status, sole control of the application must be held by an individual or individuals from a community disproportionately impacted (CDI) by the enforcement of cannabis prohibition, a minority- or woman-owned business, a distressed farmer, or a service-disabled veteran.**

HOW TO APPLY

- All applications must be submitted online through NYBE.
- Sign in or create a NY.gov account.
- Each application has a save and resume feature. Applications do not need to be completed within one sitting.
- After completing, the applicant can log in to NYBE at any time to check application status.

IMPORTANT DATES

Adult-Use Applications Open: Wednesday, October 4, 2023

Deadline for non-provisional Retail Dispensary and Microbusiness Licensees only (including proof of location control and Notice to Municipality): Friday, November 3, 2023, at 5:00 PM EST

Adult-Use Applications Close: Monday, December 4, 2023, at 5:00 PM EST

MORE RESOURCES

All applicants are strongly encouraged to review the [Adult-Use Cannabis Regulations](#) and all [application resources](#) to learn more about how to obtain and operate an adult-use cannabis license in New York State. Please note that this is only the first application window for general adult-use cannabis licensing. Future application windows for licenses such as nursery, delivery, cooperative or collective, and on-site consumption are anticipated. Please email info@ocm.ny.gov if you have any further questions.

